

Carrizo Springs CISD Federal Programs Office Six Shooter

Expenditures using non-local (grant) funds require justification of a reasonable & necessary expense, documented needs assessment, evaluation, and necessary back up in order to be approved by the Federal Programs Office. All requests for purchases using grant funds must include answering the following questions:

1. How is the program, activity, strategy, or item reasonable and necessary to carry out the intent and purpose of the program?
2. How does the program, activity, strategy, or item address a need previously identified in the campus comprehensive needs assessment?
3. How was the program, activity, strategy, or item to be funded described in the campus or district improvement plan before the decision was made to pay the expenditure from non-local funds?
4. How will the program, activity, strategy, or item be evaluated to measure a positive impact on student achievement?
5. How will the program, activity, strategy, or item upgrade the entire educational program on the campus?
6. How is the program, activity, strategy, or item supplemental to other non-Federal programs?

If you need assistance determining if an expenditure is reasonable, necessary, allowable, or unallowable, please contact Sonia Zyla, Federal Programs Director at szyla@cscisd.net or extension 1202.